



**Senator Patrick Burns School Council
Monthly Meeting Minutes**

Date of Meeting:

March 18, 2026 at 6:33pm, online via Microsoft Teams

Council Members in Attendance:

Henry Y. (Chair), Kristine S. (Vice Chair), Miriam P. (Secretary), Megan S. (Volunteer Coordinator), Miranda K. (Key Communicator)

Council Members Regrets (Absent):

Guests in Attendance:

Harald L. (Principal), Elena Moreno (Vice Principal)

Call to Order	Meeting called to order at 6:34 pm by Kristine S.
Welcome, Meeting Guidelines, Introductions	Welcome by Harald L.
Approval of Agenda	No Agenda
Reports and Updates	Principal's Update by Harald L.: <ul style="list-style-type: none">• Discussed the incident with the fire at the hallway garbage can outside of the boys washroom. Students were evacuated outside until deemed safe to enter after the fire was contained and smoke was no longer a hazard.• Fire Drill was delayed to another day to avoid confusion with the minor fire incident.• This is an incident where security cameras previously discussed would help understand the cause.

- Security Cameras: wiring scheduled to start in April with scope completion in Fall 2026.
- Trips: Grade 7 band trip to Banff - Travel, Weather and Activities were successful. Grade 9 students to the marine biology centre in Bamfield successful trip.
- Parent Engagement around fees and budget Part II:
 - Harald L. took us through the second part of the *2026 School Development Plan*, School Budgets and School Plans, via Video and presentation with the SPB School Council. (Enclosed PDF slide of Video and Slide Presentation)
 - Harald L. and Elena M. presented the Power Point Presentation Slides for the 2026 School Development Plan:
 - Goals
 - Outcome Measures
 - Data for Monitoring Process
 - Actions and Well Being Actions
 - Truth & Reconciliation, Diversity and Inclusion Actions
 - Professional Learning
 - Structures and Processes
 - Resources
 - Questions:
 - Megan S asked how unique this development plan is to our school. Harald noted this is quote unique to SPB, in the works for the last couple years to develop. Ongoing participation in raising our level at SPB. Another program is the *Middles Year Learning Series* and SPB is an outlier, being ahead of other schools. 1 period during the year as an intervention for a group of kids to sit down with this group to have 1 on 1 reading. Numeracy and Literacy intervention was a positive impact in the past years and has unfortunately dropped in the past year due to lack of resources/ teachers. Once

	<p>funding comes in and adjustment required next year will inform the</p> <ul style="list-style-type: none">● 820 capacity at SPB but not sufficient funding. Next year an Additional School, Hidden Valley), will be allocated to SPB, which would provide more funding. This will affect electives where only 10 students have enrolled will not be sufficient to keep that elective active. <ul style="list-style-type: none">▪ Gathering Your Feedback<ul style="list-style-type: none">● Math intervention is not included here and is forecasted to be included in the next years.● Kristine S brought up the suggestion of resourcing the students that at a higher level and may be bored with the current curriculum seeking a challenge and have them mentor the students that are at a lower level. Harald L mentioned the Homework Club is an opportunity for this, with a teacher that places students with one another in terms of grouping per ability while maintaining discretion. This discretion is typically more successful from more experienced teachers.● Kristine S brought up the reshuffling of students into a class to be with their friends - Include this item in the next Agenda in April.▪ Next Steps<ul style="list-style-type: none">● Harald L. will include the link to access this from the website in November 2026.● Harald L. asked the Parent Council to share our feedback in the following link.
--	--

Previous Business	<i>No previous business</i>
New Business	<p>School Council Engagement Grant: Henry Y will drop off the cheque \$ 1927 Screenager. This provides the opportunity to show in the classrooms to the students throughout the year and to parents in October invite the parents for screening.</p> <p>Parent Council: Henry Y observed no one on the new member contacted the chair of the PA to form part of the PA. PA is seeking a treasurer, roles include paying out the money and readily available to write the cheques and ensure compliance with regulations.</p> <p>Harold L. thanked Henry and Megan attending the PA Meeting asking questions.</p> <p>Volunteering: Megan S. spoke about the Volunteer approval process in hopes to streamline it. Megan S showed interest in being part of the Fundraising role as Karilynn S had to step down and no one has stepped in to fill this position. In Megan S attempt to inquire with the PA there is a lack of response from the PA in correspondence. Appears there is an absence of communication and understanding of the status. The concern is there is money, but the cash flow is not being processed. Stuart Peters the previous cheque issuer is no longer participating in this role as he has no children in the school. Kristine S suggested she contact Stuart Peters to get her approved to be on the account and issue cheques for these three years. Harald provided Kristine S with Stuart Peters contact information in the meeting chat and asked to copy Amanda Vanin, the PA Chair. Concern that if money is not spent it can potentially be lost. Currently no need to create new fundraiser events and can table for a future topic event and stick to the fundraising events.</p>
Q & A	<i>No extra questions from group</i>
Approval of Minutes from Previous Meeting	Henry Y. Kristine S and Miriam P will review the last minutes for review and approval.

Next Meeting Date and Adjournment	Next meeting date set for April 15, 2026. Meeting adjourned at 7:48 pm by Henry Y.
--	--